

Parish Council Minutes – March 5, 2020 Meeting

Present: Father Perez, Eleanor Ames, Kathleen Murphy, Susan King, Keith Robinson, Phil Wirdzek, Burrous Snelling, and Frank Pandolfo

The meeting was called to order by Chairman, Keith Robinson. Father Perez led us in an opening prayer. Minutes of the January meeting were reviewed and approved.

Old Business:

Parish Directory: Sandra and Eleanor presented draft ideas of a directory. Sondra felt she could work on this after Easter. Mary Kaine has volunteered to do photography for the directory. This will not be a professional photo shoot, just taking one photo of parish members for use in the directory. Eleanor shared an estimate for printing from GotPrint.com for 100 booklets. Would cost about \$500 for printing and shipping.

Parish Feast Day: There was a discussion about finalizing a feast day for our parish. Suggestions were Our Lady of the Visitation on May 31 or Our Lady of Perpetual Help on June 27. No decision was made and Father Perez was to investigate other options for us to consider at the next meeting

Spring Weeding Project: We will need volunteers once again to help clean up the landscaping around the church and the Stations of the Cross. The date will be May 9 since the Knights of Columbus will be doing their VDOT Rt. 211 litter pick up on May 2.

Renovation of the Circle and The Blessed Mother Statue: Susan King presented 3 options for replacement of the statue. Council selected a cast stone one which will hold up better under our weather conditions. Cost will be about \$2000. Susan will talk to the company for details on shipping etc. No dates have been determined for doing renovation. It was also suggested we narrow the circle to allow for more parking area and better fire lane access. This is still under discussion.

Mold Remediation, Church Office and Confessional: Father will be meeting on March 26 with Ward Jones, Chief of Operations for Diocese Facilities and Construction to assess the work to be done before we can proceed with getting bids for the work.

New Business

Financial Chairman's Report: Finance Chair, Frank Pandolfo, shared our parish financials are in good shape. The church income has kept up with our expenses to date. We currently have a positive cash flow in our checking account. Father has managed to reduce utility usage costs.

The following items will also be under discussion with Mr. Jones

1. Security considerations for the church and annex – use of hard wired security and fire detection system which is now needed.
2. Replace annex HVAC system – needs done under our maintenance plan with Mountain Valley Heating and Cooling
3. The church roof was inspected last year and was found to be satisfactory. Then annex however was leaking. Some repairs were made. We felt it would be good to have full building inspections to alert us to possible areas of concern which we could plan and budget for in the future.
4. Remodeling the front bathroom to make it ADA Compliant and more convenient access.
5. Painting of the church interior
6. Renovate the portico entrance
7. Replacement of both sets of double doors at the church entrance
8. The lining of the parking lot spaces, handicap space, and red lining fire lane. We should wait to do this until we know whether or not we will be adding more paved areas. Burrous said he could get a handicap stencil and get that painted to save money. No decision was made.
9. Downspouts and drainage repair in conjunction with the mold remediation process.
10. Planning to add no drip hand sanitizer stations in the church and annex.

Website Usage

Eleanor Ames provided a few statistics about website usage for the past month. There were:

- 410 Visitors to the website, 385 of those were new users.
- Average page views: 3.5
- Top pages viewed were: home page, weekly bulletin, church schedule, announcements, and the pastor page.
- 309 visitors found the site via a Google search. The rest accessed the site directly.

Next meeting: April 30 at 7 PM in the Church meeting room.

Next meeting agenda items will include; Parish Directory, Follow-up on Building and Facilities Improvements, and addition of an AED portable heart defibulator for the parish.

There being no further business, the meeting was adjourned and closed with praying the Our Father.

Eleanor Ames, Secretary