

**Parish Council Meeting Minutes**  
**Our Lady of the Valley Catholic Church**  
**June 17, 2021 – 7 PM**

Present: Father Perez, Kathleen Murphy, Sharon Booker, Keith Robinson, Sandra Modersohn, Frank Pandolfo, Eleanor Ames

The meeting was called to order by chairman. Father led us in opening Prayer. There was a review of agenda and minutes . Minutes of the March meeting were approved.

### **Old Business**

- Drop safe has been ordered and will be put in the meeting room. Counting procedures will now change and will be under camera scrutiny.
- Installation of new confessional, Remodeling bathroom for ADA compliance- Still on hold which must be approved by the Diocese Liturgy person.
- Painting update of church interior- Still on hold which must be approved by the Diocese Liturgy person.
- Redoing portico entrance was discussed. It was suggested we might be able to alter what is there now by getting rid of the out of proportion box feature by taking it out and just lowering the roof. Sondra will have her husband look at it to see if possible. Will need to get a contractor to do work.
- Quote proposal for Replacement of both sets of double doors at church entrance/sacristy doors is approximately \$12,000. The same company is working on a quote to replace all the other church doors as well as the sacristy doors. They are working to make installation set ups.
- After much research it was decided that we needed to go with a commercial security system. We have gotten a quote proposal for ADT for six cameras. Cameras will be in the meeting room, sanctuary, vestibule, annex and outside facing the entrance and parking lot. Cost is \$1336 and a \$68 monthly fee.
- Completion of new phone system and Wi-Fi has been successful and working well.
- New Blessed Mother statue installed, and the old Blessed Mother statue added to the Stations. Garden rings have been added around stations. A new bench gifted to the parish.
- The placement of first aid kit will go near the AED. Our handyman is building a box to store the bag.
- The location of new eye wash station is in the kitchen
- Per diocese, we now must have a ladder use policy. This will be shared on the website.
- In July we will put out information in the bulletin/lectern announcement regarding electronic-offering households to cancel their mailing of offertory envelopes. Announcement push to be made in July in the new fiscal year. We currently have 33 enrolled in SoftGiving.

### **New Business**

Frank Pandolfo presented an overview of the financials.. The Diocese has given us a dividend of \$211,891 for use on church maintenance.

Over all we are down in parish donations due to Covid but are not in a deficit situation. We will have a complete report after the fiscal year has closed June 30. Overall we are in pretty good shape.

Key Performance Indicators for fiscal year ended June 30, 2020 were provided. Based on the Diocese Key benchmarks, OLV scored 100%.

- New signs for parish office, candle, and poor box have been ordered.
- Knox Box for security purpose if ever needed by fire department has been received. We are waiting to have it installed- fire chief coming for inspection and placement of box.

- We have discontinued ordering Missals as a cost saving measure, Music coordinator producing weekly readings, and music.
- Circuit breakers & crawl spaces locked per diocesan Risk Management.
- The rectory roof suffered some storm damage. Our Insurance will pay minus our \$1000.00 deductible. Cost of roof replacement is \$16,000. We will pay for new gutter guards and downspouts.
- The church roof was inspected. It is over 30 years old and has damage. We estimated the previous roof was done in the 70's. Cost to replace is approximately \$24,000. New gutters and downspouts will also be done. The Finance Council feels strongly that both should be replaced with best quality 30-40 year roofing materials.
- The church is in need of some repair to annex supports on the portico as well as a refresh paint job.
- Any new work to begin in new fiscal year. It also needs pre approval from the Diocese as a formality.
- Bishops Lenten Appeal- OLV only reached 86% of its goal. Approximately \$12,000 out of \$16,000. We encourage those who can to still give. Diocese was looking for more participation rather than an amount.

Next meetings will be held on September 16, and December 16.

There being no further business, Father led us in closing prayer.

Eleanor Ames, Secretary