

Parish Council Meeting Minutes- Our Lady of the Valley Catholic Church September 16, 2021 – 7 PM

Present: Father Perez, Irene Sommers, Burrous Snelling, Keith Robinson, Sandra Modersohn, Frank Pandolfo, Eleanor Ames Absent: Susan & Phil King, Sharon Booker, Rose Ann Smyth, Phil Wirdzek

The meeting was called to order by chairman. Father led us in opening Prayer. There was a review of agenda and minutes. Minutes of the June meeting were approved.

Old Business

1. The new drop safe has been installed
2. Window replacement in the sacristy has been completed.
3. Discussion about new confessional -- Father Michael Weston has been appointed new director of liturgy for the diocese. He will be coming soon to give specifications for building the new confessional and to give other suggestions in regards to changes inside the church.
4. ADA bathroom, painting of the church, redoing the portico entrance -- We discussed forming a building committee to meet with diocese office of construction to discuss interior renovations for the church.
5. Discussed church portico situation. Options: Remove it completely, rework it, use some sort of glass enclosed aluminum entrance way. A canvas awning is not a good solution.
6. New exterior and interior doors have been purchased but installation is on hold for about 6 months due to lumber shortages from Covid
7. ADT cameras have been installed. Need to check with diocese to see if we qualify for lower insurance premium now.
8. First aid kit, eyewash station, and AED installed
9. Knox Box installed with keys for the fire department
10. Parish office sign and those for candles and poor box have been done and donated by Eleanor Ames. Office sign will be put up when new door is installed.
11. We had discontinued ordering Missals; Music Coordinator was producing weekly printouts; was not as cost effective as we had hoped. We will be ordering a small quantity of Missals for daily use. People are singing more with the weekly printed handout.
12. The circuit breakers and crawl spaces have been locked per the risk management requirements.

New Business

- **Finances:** Overall our finances are in excellent shape. Our total assets are: \$1,283,685. Our fiscal year collections totaled \$124, 597. The Parish Financial Report Review will be in the Sept. 19 Bulletin. We ended the year with a surplus of \$9,000. Audit has been conducted and was favorable.
- New roofs and gutters for the rectory and church have been completed. Costs were a bit higher due to the need to replace rotten wood roofing under the shingles. Insurance should cover most of the rectory and the funds provided by the diocese will cover the church roof cost.
- Irene Sommers has returned to admin/bookkeeper position. Eleanor Ames is now doing the bulletin and Sondra Modersohn is doing FlockNote announcements.
- Payroll for Music Coordinator per Diocese Protocol. We were doing a stipend but the diocese said not appropriate so she is now employed as an hourly employee.
- Parish picnic was well received.
- Eleanor Ames has donated a new crèche and nativity figures for the church.

Next meetings will be held on December 16. There being no further business, meeting adjourned with a prayer.

Eleanor Ames, Secretary